

Ministry of Training, Colleges and Universities

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Ministère de la Formation et des Collèges et Universités

Direction de la région de l'Est
Division de l'emploi et de la formation
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TRAINER VERIFICATION

To ensure that the trainer eligibility requirements are being adhered to, it is a requirement that all journeypersons and apprentices in your sponsorship and/or employment be recorded before the registration of a training agreement. For more information on Ontario College of Trades (OCOT) membership classes contact the Ontario College of Trades at Toll free number: 1-855-299-0028 or view their website at www.collegeoftrades.ca

Sponsor/Company Legal Name: _____

Sponsor/Complete Address: _____

Sponsor/Company Phone #: _____

Sponsor/Company Email: _____

Union Non-Union

Journeypersons, Tradespersons, Journeypersons Candidate class members of the Ontario College of Trades and journeyperson equivalents employed in trade. *Please see reverse for details on trainer eligibility.*

Name	OCOT # or Certificate of Qualification # or (please identify trainer eligibility if these are not applicable e.g. years of trade experience)

Apprentices class members of the Ontario College of Trades sponsored/employed by sponsor/company:

Name	Ontario College of Trades Membership #	Training Agreement #

Sponsor/Company Representative: (Please print) _____

Sponsor Company Representative Signature: _____

Date: _____

Trainer Eligibility Requirements

The following are the required qualifications to be a trainer in an apprenticeship program established by the Ontario College of Trades (OCOT):

For compulsory trades

The trainer is qualified and holds a valid certificate of qualification with the Ontario College of Trades.

For voluntary trades

The trainer must:

- Hold a valid certificate of qualification with the Ontario College of Trades; or
- Hold a statement of membership as a Tradesperson with the Ontario College of Trades; or
- Hold a certificate of qualification issued under the Apprenticeship and Certification Act, 1998 (ACA) or Trades Qualification and Apprenticeship Act, 1990 (TQAA); or
- Hold a Certificate of Apprenticeship issued under the ACA or TQAA or OCTAA in the trade; or
- Have completed both the workplace-based training (competencies and/or hours as applicable) and classroom training in the apprenticeship in the trade under OCTAA; or
- Have workplace experience equivalent to the apprenticeship program (eligible to apply for OCOT membership as a Journeyperson or Tradesperson); or
- Have the skills outlined in the training standard or schedule of training for the trade.